



JOINT COMPANY-UNION SAFETY COMMITTEE



July 28, 1998

TO: [REDACTED]
371/374 PROC OPS
Building 371
Ext. [REDACTED]

FROM: M. P. Giacomini / T. J. Tegeler
Joint Company/Union Safety Committee
Building T452B / Building T690N
Ext. 7620 / Ext. 5800

**SUBJECT: RECEIPT OF SAFETY CONCERN: 1998-098 - INCREASING THE
ADMINISTRATIVE DOSE LIMIT**

The Joint Company/Union Safety Committee (JCUSC) has received your safety concern and assigned the following investigators. They will contact you to discuss this concern.

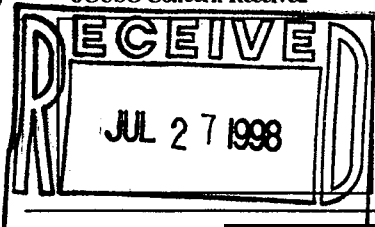
Company Representative: S. D. Chestnut, Ext. 7966

Union Representative: D. L. McCoy, Ext. 5298

cc:

S. D. Chestnut, 452TB
Company File, T452B
R. V. Digiacomo, 371
R. E. Hodgson, 371
M. J. Landrus, 371

D. L. McCoy, 690TG
PATS, T130G
R. D. Raaz, 750, SSOC POC
Union File, T690N



JOINT COMPANY/UNION SAFETY COMMITTEE CONCERN FORM

This Form May Be Used By All RFETS Employees

(NOTE: All lines MUST be completed)

98-098

Employee Name [Redacted] Employee Number [Redacted]
Print First and Last Name and Middle Initial

Employee Company (Matrix) Kaiser/Hill (SSOC) Department NMH&P

Job Title Process Spec. Bldg. 371 Phone [Redacted] Shift Day

Supervisor R.E. Hodgson Supv. Ext. 4239
Print First and Last Name and Middle Initial

I have previously discussed Concern with Supervision Yes No

Location of Concern: 371 Safety Concern: _____

On July 14, 1998 management increased five of the Nuclear Material Handling & Packaging (NMH&P) employees Administrative Dose Limit (ADL) from 750 mr/yr to 1000 mr/yr without the concurrence of the individuals. Please See Attachment

Recommendation: Stop this practice. The employees should determine whether or not his/her ADL should be increased, and have the opportunity to decline if so desire.

(Additional Space On Back Of Sheet)

Employee Signature [Redacted] Date 7/15/98

Steward Ron DiGiAcorn Signature Bond [Redacted] Date 7-15-98
Print First and Last Name and Middle Initial If Applicable

Supervisor Response Within 5 Working Days (Attach all pertinent documentation):

The site determines what the AEL is. Procedure # 3-PRD-226-RSP-08.01 has been changed and only requires an acknowledgment from the employee. He ~~says~~

(Additional Space On Back Of Sheet)

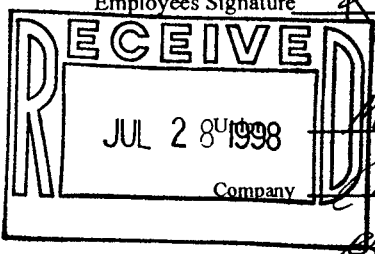
I have discussed above response with concerned employee [Redacted] Date 7/23/98
Supervisor Signature

MANAGER Michael Landrus Ext. 2603 Signature [Redacted] Date 7-22-98
Print First and Last Name and Middle Initial

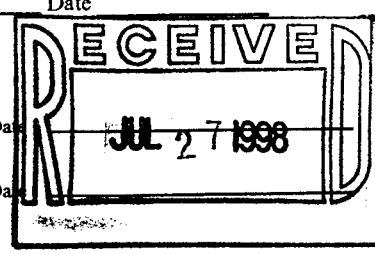
I am satisfied with the response I am not satisfied with the response DATE _____

Give brief reason if not satisfied: Any increase in the AEL for the employee should be with the employees consent

Employees Signature [Redacted] Date _____



Assigned to:



(03/10/98)

4.2 Follow-Up Investigations (continued)

- Determination of the causes of the exposure.
- Preventative measures to reduce exposure.
- Justification for dose extensions.

RE

- [4] Send the original ACL/SCL Notification/Investigation Report to the Manager, Radiological Records within 3 working days after meeting with the employee and receiving supervisor investigation/recommendations for inclusion into the employee's dose history file.

4.3 Dose Extension Requests**4.3.1 Exceeding or Obtaining Prior Approval to Exceed a Site ACL****RE**

- [1] Consult the Site RCM Chapter 2, Part 1 for information concerning dose limitations.
- [2] Use the ACL/SCL Notification/Investigation Report for dose extension requests providing justification and other appropriate information.
- [3] With assistance from employee's supervisor, obtain written approvals from all of the following individuals prior to exceeding a RFETS ACL:

(03/10/98)

4.3.1 Exceeding or Obtaining Prior Approval to Exceed a Site ACL (continued)

- The worker.
- The worker's supervisor.
- Radiological Safety Authority/Section Manager
- RE ALARA Coordinator.
- RS Manager.
- The senior site executive at RFETS.

[4] **WHEN** the dose extension request is completed,
THEN:

[A] Send the original to the Dosimetry Manager for inclusion into the employee's exposure history file.

[B] Send a copy of the dose extension to:

- The worker.
- The worker's supervisor.
- RE
- ALARA Coordinator.
- Program Manager, RS.

[5] **IF** any employee's dose exceeds 90% of an approved dose extension,
THEN initiate an investigation.

4.3.2 Exceeding the DOE ACL

RE

[1] Refer to the Site RCM Article 211 for specific guidance on exceeding the DOE ACL.

Union File

Local 8031

Building **T690N**



JOINT COMPANY-UNION SAFETY COMMITTEE



DATE: August 19, 1998

TO: Distribution

FROM: S. D. Chestnut, JCUSC, Building T452B, Ext. 7966
D. L. McCoy, JCUSC, Building T690N, Ext. 5298

SUBJECT: **JCUSC SAFETY CONCERN MEETING NOTIFICATION: 1998-098 -
INCREASING THE ADMINISTRATIVE DOSE LIMIT**

S. D. Chestnut
D. L. McCoy

██████ has filed a safety concern with the Joint Company/Union Safety Committee (JCUSC). The JCUSC requests participation from you or your designated representative in resolving this safety concern. **Designated representative must have knowledge and authority to address and resolve the issues related to this safety concern.**

The following meeting to determine a course of action for this concern has been scheduled for:

Date/Time: Tuesday, September 8, 1998 at 9:00 am
Location: Building T690N, Conference Room

The responsibility for resolving safety concerns lies with line management. **It is the responsibility of all levels of management to ensure employees are available to participate in safety concern meetings,** however, cooperation from all parties involved is essential to reach a mutual agreement and to resolve this concern in a timely manner. Please bring all information/documentation that you have related to this issue to the meeting.

Please contact S. D. Chestnut or D. L. McCoy to confirm your attendance at this meeting. The JCUSC requires 48 hour notification if the meeting must be re-scheduled or canceled.

The JCUSC appreciates your participation in the safety concern process.

DISTRIBUTION:

K. L. Ashcraft, T452B	Union File, T690N
Company File, T452B	
R. V. Digiacomo, 371	cc:
T. M. Fenn, 750	M. P. Giacomini, T452B
R. E. Hodgson, 371	T. J. Tegeler, T690N
M. J. Landrus, 371	
R. D. Raaz, 750	
L. L. Rands, 371	
G. S. Rold, 371	
K. E. Ryan, 750	



JOINT COMPANY-UNION SAFETY COMMITTEE



DATE: September 10, 1998

TO: [REDACTED], 371/374 PROC OPS, Building 371, Ext. 2603

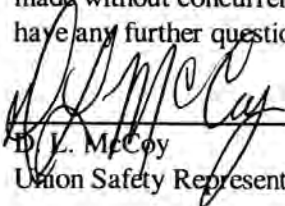
FROM: D. L. McCoy, JCUSC, Building T690N, Ext. 5298
S. D. Chestnut, JCUSC, Building T452B, Ext. 7966

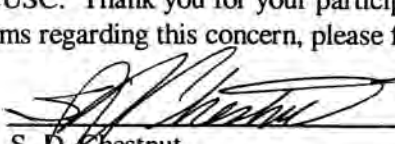
SUBJECT: **RESOLUTION OF SAFETY CONCERN: 1998-098 - INCREASING THE ADMINISTRATIVE DOSE LIMIT**

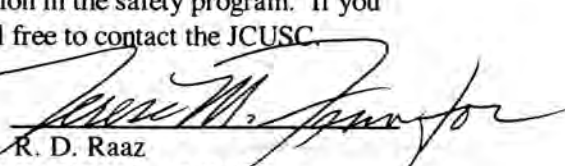
The Joint Company/Union Safety Committee (JCUSC) has investigated the above referenced concern with the following results:

A meeting was conducted on September 8, 1998, to discuss this safety concern. The safety concern involved lack of approval from employees when increasing their Administrative Control Level (ACL) from 750 mrem/yr. to 1000 mrem/yr. (individual collective radiation dose). A procedure change was made to the Radiological Safety Practice Manual (RSP 08.01) in July, 1998, the approval criteria had changed, it is no longer required that employees give their approval for increasing an individual ACL, although employees must acknowledge the change. In this meeting management explained the rationale of their actions and the changes to procedures that prompted those actions. As a result of this new information you indicated that your concern has been satisfactorily address.

The JCUSC considers this concern adequately addressed and closed. Changes to this agreement cannot be made without concurrence by the JCUSC. Thank you for your participation in the safety program. If you have any further questions or problems regarding this concern, please feel free to contact the JCUSC.


D. L. McCoy
Union Safety Representative


S. D. Chestnut
Company Safety Representative


R. D. Raaz
SSOC Point of Contact

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